



**Request Form for Change of Address / Telephone Numbers / Fax / Email Address / Apply "AIA e-Advice"**  
更改通訊地址/聯絡電話/傳真/電郵地址/申請「友邦電子通知書」申請表格

Policy Number 保單號碼	Name of Insured 受保人姓名	Name of Owner 持有人姓名
Agent /Broker Name 營業員/經紀姓名	Agent/Broker Code 營業員號碼/經紀號碼 Area/Agency/Broker Code 區域/營業員/經紀組別編號	Agent's /Broker Tel. No 營業員/經紀聯絡電話



02732031

**PART A 甲部 Correspondence Address Telephone Numbers / Fax / Email Address 通訊地址/電話號碼/傳真/電郵地址**

You may visit our Company website [www.aia.com.hk](http://www.aia.com.hk) to change your address, telephone number, fax number and email address in the AIA Customer Corner. 閣下可登入本公司網頁 [www.aia.com.hk](http://www.aia.com.hk) 內的友邦客戶專頁更改地址、電話號碼、傳真及電郵地址。

**Other Policies 其它保單號碼 (The following policies must belong to the same owner 下列之保單須屬於同一保單持有人)**

\_\_\_\_\_

\_\_\_\_\_

**Please complete in English block letters. Post Office Box is not accepted as Correspondence Address**  
請以英文正楷填寫。恕不接受郵政信箱作為通訊地址。

Flat/Room : \_\_\_\_\_ Floor : \_\_\_\_\_ Block : \_\_\_\_\_  
室 樓數 座數

Building/Estate Name : \_\_\_\_\_  
大廈/屋邨名稱

No. & Name of Street/Lot No. : \_\_\_\_\_  
街道名稱及號數/地段號數

District : \_\_\_\_\_ /H.K香港 / KLN九龍/ N.T.新界 Country : \_\_\_\_\_  
地區 國家

Office Tel : \_\_\_\_\_ Home Tel : \_\_\_\_\_ Mobile : \_\_\_\_\_  
公司電話 住宅電話 手提電話

U.S. Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ Email Address : \_\_\_\_\_  
美國電話 傳真號碼 電郵地址

**Please provide Residential/Permanent/Business Address (if different from Correspondence Address)**  
請提供住宅/永久/辦事處地址(如跟通訊地址不同)

Residential Address 住宅地址

\_\_\_\_\_

Permanent Address 永久地址

\_\_\_\_\_

Business Address 辦事處地址

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## PART B 乙部 Apply "AIA e-Advice" 申請「友邦電子通知書」

Please mark a tick ✓ in the box to apply for this service.

閣下如欲申請此服務請於空格內劃上 ✓ 號。

Apply for Internet Service "AIA e-Advice" to suppress physical copies of the selected correspondences and view / download the softcopies via AIA Customer Corner for the above policy and any other policy numbers if specified above in Part A, subject to the # Terms and Conditions of "AIA e-Advice". Please provide your email address in Part A.  
申請「友邦電子通知書」網上服務，提交以上保單及其他保單(如有)列出於甲部號碼之停止收取個別通知書並透過友邦客戶專頁閱覽或下載個別通知書，並根據「友邦電子通知書」的#條款及條件使用; 請於甲部提供閣下的電郵地址。

Declaration (applicable to e-advice only)

I hereby confirm that I have read, understood and agreed to be bound by the #Terms and Conditions of AIA e-Advice.

# For details of the Terms and Conditions, please visit AIA Customer Corner (www.aia.com.hk).

聲明(只適用於申請「友邦電子通知書」部份)

本人確實已閱讀及明白「友邦電子通知書」之#條款及條件，並同意受其約束。#有關條款及條件之詳情，請登入www.aia.com.hk之友邦客戶專頁參閱。

DIRECT PROMOTIONAL AND MARKETING MATERIALS

I / We confirm that I / we have read and understood the AIA Personal Information Collection Statement ("AIA PIC"). I / We agree to the provision and use of my / our personal data for direct marketing purposes in accordance with the AIA PIC.

I / We acknowledge and consent to the transfer of my / our personal data outside of Hong Kong (for policies issued in Hong Kong) or Macau (for policies issued in Macau), as the case may be, for direct marketing purposes and to the types of transferee as set out in the AIA PIC.

[ ] Please tick the box on the left if you do not agree with the provision, use and transfer of your personal data for direct marketing purposes in accordance with the AIA PIC.

宣傳及市場推廣資料

本人/我們現確定本人/我們已閱讀及明白AIA個人資料收集聲明(「AIA個人資料收集聲明」)。本人/我們同意根據AIA個人資料收集聲明，提供本人/我們的個人資料用作直銷推廣用途。本人/我們確認及贊同把本人/我們的個人資料視乎情況轉移至香港(如保單在香港繕發)或澳門(如保單在澳門繕發)境外作直銷推廣用途，並把相關的個人資料轉移至AIA個人資料收集聲明中列明的資料承讓人。

[ ] 倘若不同意根據AIA個人資料收集聲明，提供、使用及轉移個人資料用作直銷推廣用途，請在左列[ ]一欄劃上✓。

By signing below, I / we represent that I am / we are not a U.S. person for purposes of U.S. federal income tax and that I am / we are not acting for, or on behalf of, a U.S. person. I / We understand that the Company, believing this statement to be true, will rely on it and act on it. In the event this statement is incorrect / false, the Company reserves the right and shall be entitled to cancel the policy. Any policy issued may accordingly be considered void in which case the Company shall notify me / us and repay any premiums less reasonable charges and policy withdrawals / loans.

Note: A false statement or misrepresentation of tax status by a U.S. person could lead to penalties under U.S. law. If your tax status changes and you become a U.S. citizen or resident, you must notify us within 30 days. (This Clause is not applicable to U.S. citizens or residents, who must complete IRS Form W-9.)

於下方簽署作實，本人/我們聲明，就美國聯邦薪俸稅之有關事項而言，本人/我們並非美國人，及並不代表美國人行事。本人/我們明白貴公司相信此陳述是真實的，並以此為依據及代為行事。倘若此陳述是不正確/虛假的，貴公司保留權利，並有權取消保單。任何依據此陳述而繕發的保單可視作無效。在這情況下，貴公司將通知我/我們償還扣除合理的費用及保單提款/貸款後的保費。

備注：根據美國法律，任何美國人就其稅務狀況有虛假或失實陳述，將會受到刑罰。若閣下的稅務狀況有更改，並且成為美國公民或居民，請於三十日內通知本公司。(美國公民或居民必須填寫IRS之W-9表格，而以上之有關條款並不適用。)

\_\_\_\_\_  
Signature of Owner/Trustee 於 MM月/DD日/YYYY年  
持有人/信託人簽名

\_\_\_\_\_  
Signature of Assignee 於 MM月/DD日/YYYY年  
受讓人簽名 (if applicable 如適用)

PLEASE SIGN &amp; RETURN IMMEDIATELY BUT NO LATER THAN 14 DAYS 請簽署後即時但不遲於14天內遞交

PLEASE DO NOT SIGN ON BLANK FORM 請勿在空白表格上簽署