



**To 致: AIA International Limited 友邦保險(國際)有限公司**  
 (Incorporated in Bermuda with limited liability 於百慕達註冊成立之有限公司)  
 8/F, AIA Financial Centre, 712 Prince Edward Road East, Kowloon, Hong Kong  
 香港九龍太子道東 712 號友邦九龍金融中心 8 樓  
 Employer Hotline 僱主熱線: 2100 1888  
 Member Hotline 成員熱線: 2200 6288  
 Fax No. 傳真號碼: 2565 0001

**MPE**

This form should be completed in  
**BLOCK LETTERS AND IN BLACK INK**  
 Submit the signed form either by fax or mail  
 本表格必須以**正楷及黑筆**填寫  
 請以傳真或郵寄方式遞交已簽署之表格

**MEMBER RECORD MAINTENANCE FORM  
 (FOR NON SELF-EMPLOYED PERSON)  
 成員記錄更新表格(適用於非自僱人士)**

Member Name 成員姓名 : \_\_\_\_\_  
 HKID Card/Passport No. 香港身份證/護照號碼 : \_\_\_\_\_  
 Plan No. 計劃編號 : \_\_\_\_\_  
 Member Account No. 成員賬戶編號 : \_\_\_\_\_

Notes 注意事項 :

- If you wish to change any information that is not provided for in this form, please notify us separately in writing and, where applicable, attach a copy of the relevant supporting documents.  
 閣下如欲更改未於本表格上列載的項目, 請以書面形式通知本公司並附上有關證明文件副本, 以作核實。
- Records of ALL of your Member Account(s) (except Self-employed Member Account) under AIA MPF – Prime Value Choice (the “Scheme”) under the same HKID Card / Passport No. stated above will be updated.  
 閣下所有備存於受託人以上述香港身份證/護照號碼所開立之友邦強積金優選計劃(「計劃」)的成員賬戶資料(自僱人士成員賬戶除外)將被更新。
- Please submit “SELF-EMPLOYED PERSON RECORD MAINTENANCE FORM” if you wish to change any information of your Self-employed Member Account(s) under the Scheme.  
 閣下如欲更改你於本計劃的自僱人士成員賬戶資料, 請遞交「自僱人士記錄更新表格」。

With effect from | | | | / | | | | / | | | |, please change my records as follows:  
 yyyy mm dd

由 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日起, 本人之記錄將更改如下:

1. New Residential Address 新住址: (P.O. Box will not be accepted 郵政信箱恕不受理)

|                    |   |                         |
|--------------------|---|-------------------------|
| Flat / Room 單位 / 室 | Floor 樓   | Block 座數                |
| Building 大廈名稱      |   |                         |
| Street 街道名稱        |   |                         |
| District 區域        |   | HK 香港 / KLN 九龍 / NT 新界* |
| Country 國家         | Postal Code 郵遞區號碼 (for outside Hong Kong only 香港以外地區適用) |                         |

2. New Correspondence Address 新通訊地址: (only if different from the above Residential Address 如跟上述住址相同, 則不用填寫)

|                    |   |                         |
|--------------------|---|-------------------------|
| Flat / Room 單位 / 室 | Floor 樓   | Block 座數                |
| Building 大廈名稱      |   |                         |
| Street 街道名稱        |   |                         |
| District 區域        |   | HK 香港 / KLN 九龍 / NT 新界* |
| Country 國家         | Postal Code 郵遞區號碼 (for outside Hong Kong only 香港以外地區適用) |                         |

